

## Positive Coaching Alliance Online Course Instructions for Webster Girls Softball Coaches

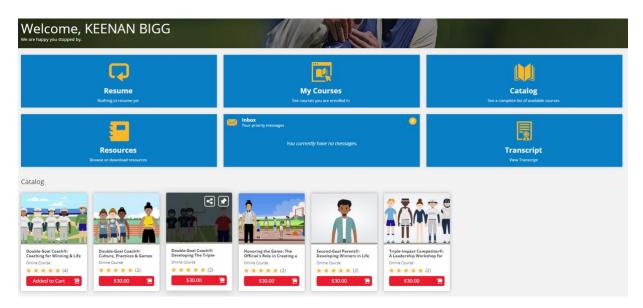
Required Course: "Double-Goal Coach: Coaching for Winning & Life Lessons"

## 1. Go to PCA's Online Course Page

**Existing Users:** If you signed up for a course after 9/1/18, we have transitioned your account to our new platform. To access your account simply click Login and use the "forgot password" function to set a new password.

If you are new to PCA's Online Courses – or registered for your last course before September 1, 2018, Please Click Sign Up

 Once registered or signed in – you will be taken to your PCA Online Course Dashboard:



Visit the Catalog at the bottom of the page, and click the **\$30.00 – Add to Cart** button underneath the course you wish to complete.

- 3. In the upper right corner, click the shopping cart icon and View Shopping Cart.
- After confirming that you have selected the correct course, enter coupon code WebsterGirlsSoftball13 and click Apply and once discount is applied, click Proceed to Checkout.
- 5. Complete the shipping information (required) and payment process (if necessary) and click on View Course to begin!